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## Meeting Notes

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November 8, 2018  
Iowa DD Council Meeting  
DD Council Office/ Conference Call

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### **Members Present:**

Kristen Aller  
Aaron Anderson  
Roxanne Cogil  
Kristine Dreckman  
Al Fagerlund  
Kitty Hedderich  
Elyn Holton-Dean  
Hugh Kelly  
Drew Manatt  
Kelley Rice  
Mark Schneider  
Jean Willard  
Brian Wines  
Russell Wood

### **Members Absent:**

Rob Fisher  
Jason Goulden  
Jen Jacob  
John Kliegl  
Brian Majeski  
Thomas Mayes  
Rick Samson  
Judy Warth

### **Staff Present:**

Lindsay Leonetti  
Brooke Lovelace  
Rik Shannon

**Visitors:** Scott Hedderich,

**Call to Order:** Dreckman called the meeting to order by at 10:34 a.m. Attendance was taken by introductions and a quorum was NOT present. Dreckman explained the importance of having a quorum as tis delays the Council business when items cannot be approved.

**Council Member Introductions:** Council had one resignation with Char Jeppesen which leaves one opening on the Council for a family member or person with a developmental disability. Dreckman encouraged the Council to suggest nominations.

**Make Your Mark Conference wrap up (Capture Marketing – Lane Till):** This is the 5th year of the Make Your Mark conference. Registration was free this year and provided a great opportunity for people to attend. Till reviewed sponsors, sessions, and speakers. Attendance was 152 people, a large increase over last year. Group attendance was also up. For future conferences, the venue will be changed because of the need for more space. When changing locations, the following considerations must be made: transportation of attendees, fully accessible facility, and whether or not to charge a registration fee. Upcoming: State sweep kicking off currently and Till went over the efforts to reach to individuals in all 99 counties. March is Development Disabilities Awareness month, and April 10, 2019 is Advocating for Change Day at the State Capitol.

**Iowa DD Council Orientation:** Roles and Responsibilities handout. Lovelace went over the handout to talk about how the council operates, and what the roles and responsibilities of Council members and staff are. ED hires staff for the Council office and is accountable to the Council. Council members have a duty to bring issues in their community to the staff/ED. Council members also need to be more engaged and part of all approvals for Council business. Staff and Council members need to work together to plan, manage and execute State Plan.

**Executive Committee Update:** Dreckman provided an update on EC. EC met last night (11/7/18) about bylaws. The ED is starting to redraft the bylaws with input from Council Members. The goal is to have a draft at the end of State fiscal year (June 2019). EC identified a need to update Council Mission and Vision statement, and will be forming a special committee to draft these. Mark Schneider and Kristen Aller volunteered to be on the committee to help, and staff will open up to the other members not present at meeting. DD Council website also needs updating and plans to form a committee for that in the future. The details of the visit with ITACC were shared as well as the importance of full council's involvement. Conference Sponsorship criteria was reviewed and approved with changes to be recommended for approval by the full council when a quorum is present. The election of the EC Chair and Vice Chair process was also discussed and changes on how they are elected may be submitted for approval to council.

**Financial Information Update:** The new budget spreadsheet was distributed and explained. Lovelace went over guidance from ACL on how we spend our funds, and making sure we are in compliance with guidelines. After FY 2019 we will be under new guidelines as far as how long we have to spend the money. Lovelace explained how the Council spends money,

out of which fiscal year, and how contracts are paid. We will spend time next meeting reviewing council budgets and terminology

**Project/Priorities update:** Shannon shared info about a new project with Iowa Department of Human Rights (IDHR), to identify and reach individuals with disabilities and their families who are members of culturally diverse communities. IDHR has seven commissions that work in culturally diverse communities and, as one component of this project, they will work to collect data and build a report that will examine key indicators of success for the state's underserved populations. A second component of this project will be the development of the Iowa Talent Bank, a platform that will connect members of under-represented populations with opportunities to learn about and serve as members of civic decision-making bodies such as state and local boards, commissions and advisory bodies. This one-year contract was effective on October 1, 2018 with an opportunity for an additional year extension. The Project has a \$90,000 budget.

Shannon also gave an update on a proposed Secretary of State project. This project was not able to be started with FY 2017 funds, but may move forward in the future. This project involves establishing training requirements for precinct election officials about the rights of voters with disabilities.

Lovelace shared information about the project with Vocational Rehabilitation (VR) to provide Customized Employment techniques and training to community rehabilitation providers and VR counselors in the Ames office area to at least 40 VR clients with developmental disabilities. This is an extension of a pilot project done in Cedar Rapids and Des Moines. It contains a follow up piece to see if the training results in clients obtaining employment at some point. This fits in with our state plan goals on employment and training. The Project has a \$50,000 budget.

**Sponsorship report:** 2018 Epilepsy Conference funding report was discussed. Conference feedback form was also provided, and discussed. Changes to this form will be made by Staff and the revised form voted on at the next Council meeting.

**Legislative priorities:** Shannon reviewed the Council's 2018 Legislative Priorities handout. These 4 objectives identified as priorities are all intended to help people with disabilities to live, learn and work in the community. Shannon asked the Council to consider the priorities and suggest any changes or additions. Brian Wines talked about the importance of addressing the inadequacy of assistance with transportation needs that have arisen, in part, as a result of recent changes in funding.

**Staff Member updates:** Jean Willard stated that the child health specialty clinics are working on their 5 year plan and would like to share with the Council on the results of the needs assessment, and has had a lot of takeaways from the DD Council meetings. Mark Schneider discussed issues he is seeing with Iowa Workforce Innovation and Opportunity Act (WIOA), getting the adult and K-12 system to work together more cohesively and how the DD Council can help with transition from K12 to adulthood. Lovelace asked Mark Schneider if he would like to share his story of WIOA with others at the national level and Schneider said he was interested. Emergency Contact form was distributed to Council members and collected by Lindsay.

**Adjourn:** Meeting adjourned at 2:10 p.m. Next meeting will be January 10, 2019, at the DD Council office.